



VACANCY

REFERENCE NR	:	VAC05798
JOB TITLE	:	Senior Manager Procurement: Provincial Management
JOB LEVEL	:	D4
SALARY	:	R 669,832.12 - R1,116,386.86
REPORT TO	:	Head of Department: Tactical Sourcing
DIVISION	:	Supply Chain Management
DEPT	:	Tactical Sourcing
LOCATION	:	SITA Erasmuskloof, Pretoria
POSITION STATUS	:	Fixed Term contract- 2 years (Internal/External)

Purpose of the job

To manage order management services and Provincial SCM operations oversight by implementing tactical sourcing methodologies, policies and processes to ensure service delivery, reduce costs and drive value creation.

Key Responsibility Areas

Develop and implement strategies, processes, procedures and tools that will enable tactical sourcing best practices in Provincial Procurement; Manage and execute **Provincial Procurement** sourcing strategies, processes and activities for identified tactical commodities in order to achieve business operational efficiencies;

Manage resources (i.e. budget/finances, assets and human capital) within the business unit to ensure efficient operations;

Manage, monitor, analyse and report on Provincial Procurement related risks, exposures and trends; and

Drive the execution of strategies for the promotion of the transformation agenda (B-BBEE, SMME, Local content, equity/ownership, industrialisation/manufacturing, skills development, black youth, people living with disabilities, and black women) in order to develop the indigenous ICT sector.

Qualifications and Experience

Minimum: Bachelor's degree: Commerce/ Engineering/ IT /Supply Chain /Logistics/Law; or NQF Equivalent. Registration with a Procurement and Supply Chain Management professional body e.g. MCIPS and/or a Masters degree will serve as an added advantage

Experience: 8 Years in Procurement and/or Supply Chain Management of which a minimum of 4 years must have been in a Management role; 2 years' experience in Public Sector Procurement with exposure to the following would be an added advantage:

- Public Finance Management Act
- Preferential Procurement Policy Framework Act
- Broad Based Black Economic Empowerment Codes and Regulations
- Treasury Regulations

Technical Competencies Description

Knowledge of: Procurement and supply chain best practices; SCM/Procurement processes, procedures and transaction systems; Knowledge and market understanding of the ICT environment; Tactical Sourcing with emphasis on quick turnaround for Lines of Business; Demand forecasting and planning; Strategy development and implementation; Facilitation of supplier negotiations; Financial management and cost analysis ; Supply Value Chain analysis; Risk management; Legal aspects for Procurement; Stakeholder management; Tender administration and management; Contract management and purchasing.

Skills: Planning and organising; Financial management; Project management; Integrated change and transformation management; Co-ordination of cross-functional teams (CFTs); Total Cost of Ownership analysis; Strong analytical skills; Problem solving skills; Business Intelligence analytics; Development of KPI's for suppliers; Savings tracking methodologies and reporting; Business acumen and Order management/Procurement-to-pay.

Other Special Requirements

The incumbent will be required to undertake travelling to SITA offices country-wide, client sites and suppliers offices.

How to apply

Kindly send your CV to Sophia.recruitment@sita.co.za

Closing Date: 05 September 2019

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV's from Recruitment Agencies will not be considered.